



First day of school for students: August 13, 2007

The following documents will be needed by new students and by transfer students from another schools within the system to enroll in Atlanta Public Schools:

1. Georgia Certificate of Immunization
2. Official Certificate of Birth
3. Certificate of Ear, Eye and Dental Examination
4. Proof of residence of parent or legal guardian
 - Deed, Current Mortgage Statement, or Lease
 - Electric utility bill
5. Student's Social Security Card
6. Withdrawal Form from previous school
7. Transcript and/or report card from previous school
8. Address, telephone and fax number of previous school
9. Discipline Report

Administrative Regulation JBCCA-R Student Assignment to Schools

A student's school attendance zone is determined by the bona fide primary residence of the custodial parent/legal guardian based on the annual completion of an affidavit and verification in the form of a deed, mortgage statement, or lease, **and** an electric utility bill.

Students must attend the school in their attendance zone unless they have administrative approval from the Office of Student Placement to enroll elsewhere.

Custodial parent - The parent or guardian with whom the child resides during the school term.

Primary residence - The domicile where the custodial parent resides during the school term. Examples of locations that would **not** qualify as a primary residence include, but are not limited to:

- The address of a relative or friend, unless the custodial parent and student reside primarily at that address during the school term. In this case, the signature of the mortgage/lease holder will also be required on the notarized affidavit, and any falsification penalties will apply.
- Any property, owned or leased by the custodial parent, that does not serve as the primary residence during the school term. This would include rental property owned by the custodial parent or apartments leased by the parent.
- The address of a business in the school zone
- The residence of a parent who holds joint custody for a student **unless** the student resides more than ninety (90) school days per year with this parent.

For more information, call **404-802-2204**